

COMMISSION MEETING MINUTES
September 23, 2014

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on September 23, 2014. Members present were Commissioner Louenda H. Downs - Chair, Commissioner P. Bret Millburn, Commissioner John Petroff, Jr., Clerk/Auditor Chief Deputy Audit/Finance Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Barry Burton, Davis County Planning Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

“Clean Out
Your Medicine
Cabinet” day

September 27th is “Clean Out Your Medicine Cabinet” day. Unused over-the-counter and prescription medications can be destroyed safely by delivering them to local participants including Smith’s in Bountiful, Farmington, Layton, Sunset and Syracuse, Macey’s in Clinton, the Woods Cross Police Department and Hill Air Force Base.

Public Hearing
Resolution
#2014-222A
adopting
amended one-
year annual
action plan for
2014-15 CDBG
funding

Commissioner Millburn made a motion to open for public hearing for the amended appropriation of resolution #2014-222A adopting the amended one-year annual action plan for the 2014-2015 Community Development Block Grant (CDBG) funding. Commissioner Petroff seconded the motion. All voted aye. Commissioner Downs read the following amended portion of the Resolution:

WHEREAS, on July 1, 2014, The Board of Davis County Commissioners met and adopted Davis County’s (“County”) 2014-2015 One-Year Action Plan for CDBG funds through RESOLUTION NO. 2014-222; and

WHEREAS, an amendment to the County’s 2014-2015 One-Year Action Plan for CDBG funds set forth through RESOLUTION NO. 2014-222 is necessary to meet the United States Department of Housing and Urban Development (“HUD”) requirements and upon adoption will amend the County’s 2014-2015 One-Year Action Plan for CDBG funds previously adopted through RESOLUTION NO. 2014-222 by, among other possible ways, as follows: (a) the Family Connection Center Rapid Rehousing Program (\$7,200) is removed from the Housing category and placed in the Public Services category; (b) in the Public Services category, Bountiful Community Food Pantry (facility equipment) is reduced from \$20,000 to \$12,800, leaving the Public Service category balance at \$120,921; and (c) in the Public Service Building Improvement category, the Davis County Facility Division DMV request for \$7,758 is reduced to zero (\$0.00);

Invitation for public comment:

Representing The Road Home, Kirt Garrett said The Road Home, located in Salt Lake City, is the largest homeless services provider in Utah. Its mission is to help people step out of homelessness and back into society. Its goal is not to keep the homeless in shelters, it is to find housing for them. Last year, The Road Home provided 295,725 nights of shelter to 6,277 individuals. Of that number, 123 individuals indicated their most recent zip code was located in Davis County. Those 123 individuals stayed at The Road Home a combined total of 5,363 nights. The cost of services they received during that time amounted to \$88,000. Mr. Garrett expressed gratitude for the funding of \$15,000.00 the County is making available to them. He said they recognize there are many worthy causes and agencies qualified for funding and are grateful for the Commission’s consideration in their behalf. Commissioner Downs acknowledged The Road Home is one of two shelters Davis County uses for those who need immediate shelter services. She said, “We appreciate our partnership with The Road Home and all it has done for the folks in Davis County. We are happy we can make a contribution.”

Representing the Family Connection Center, DaNeen Adams thanked the commissioners for Davis County’s support. She also thanked The Road Home saying if it wasn’t for them, the Family Connection Center would be spending a lot more money on motel vouchers that really only puts temporary roofs over heads. DaNeen announced it is the 40-year anniversary of CDBG. She said CDBG has been one of the most successful programs under HUD. The CDBG allows the Family Connection Center to truly help people overcome poverty.

Commissioner Downs expressed appreciation for The Road Home and the Family Connection Center and asked that message be passed on to their organizations. She said there is a growing number of a connected group of agencies helping the at-risk population in Davis County. Commissioner Millburn made a motion to close the public comment period. Commissioner Petroff seconded the motion. All voted aye.

Greg Johnson, Davis County Grants Program Coordinator, presented the following:

Request for adoption of the amended Community Development Block Grant (CDBG) 2014-15 Action Plan by Resolution #2014-222A. Greg said there were no comments received during a 30-day comment period regarding the action plan. He said agencies attending the last public hearing are still expressing gratitude for the Commission’s acknowledgement of their services and are hopeful of continued funding. The agencies include Davis Community Housing Authority, Bountiful Community Food Pantry, Family Connection Center, St. Ann’s Center, The Road Home, TURN Community Services, Syracuse City and Davis Behavioral Health. Commissioner Petroff made a motion to approve the action plan as amended by the new resolution. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Sub-grantee agreement #2014-321 with the National Alliance on Mental Illness-Utah for the Social Services Block Grant (SSBG) to provide funds for operating expenses of the program that provides mentoring support services to mental health court system clients. The payable contract amount is \$8,000.00. Sub-grantee will provide a 25% match. The contract period is July 1, 2014 through June 30, 2015. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Sub-grantee agreement #2014-322 with the Utah Council of the Blind for the Social Services Block Grant (SSBG) to provide funds for operating expenses of the program that provides teacher trainer teams that provide support services to blind clients to improve quality of life and employment opportunities. The payable contract amount is \$3,000.00. Sub-grantee will provide a 25% match. The contract period is July1, 2014 through June 30, 2015. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Charlene Lamph, Davis County Risk Management Specialist, presented agreement #2014-323 with Wasatch Sign and Lighting, Inc. for the purchase and installation for the replacement of an outdoor electronic monument sign at the Davis County Health Building. On May 30 of this year, a young man fell asleep while driving, left the road and took out the Health Department’s electronic sign. The County recovered \$34,518.00, the original cost of the sign. The Health Department will pay the difference of \$6,994.98 in order to upgrade the sign with better graphics. The total payable contract amount \$41,512.98. The contract period is September 23, 2014 through November 25, 2014. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presented grant application #2014-324 to the Utah Commission on Criminal and Juvenile Justice (UCCJJ). This Justice Assistance Grant will be

Request for adoption of amended CDBG 2014-15 Action Plan by Resolution #2014-222A

Sub-grantee agreement #2014-321 with National Alliance on Mental Illness-Utah for SSBG funds

Sub-grantee agreement #2014-322 with Utah Council of the Blind for SSBG funds

Agreement #2014-323 with Wasatch Sign & Lighting Inc. for purchase & installation of replacement sign at DC Health Building

Grant application #2014-324 for

purchase of law enforcement K9 and Jail CERT team equipment – with budget change

used toward purchases of a law enforcement K9 (\$4,000.00) and Jail CERT team equipment (\$3,500.00). Chief Deputy Fielding explained the sheriff’s office currently has 6 dogs. There is 1 injured dog and 1 dog has been declared surplus, leaving 4 that are in service. There was a previous discussion regarding the cost of service dogs. Chief Deputy Fielding explained a grant was approved for \$6,000 from the beer tax funding to go toward the purchase of a dog. Costs have always been roughly \$10,000.00 for a service dog. Prior to June 30 of this year, the vendor was able to apply for a grant from the Department of Justice and receive a \$2,500.00 voucher toward the purchase of a service dog. However, the June deadline has passed and the price of service dogs is now at full cost. After the \$6,000.00 from the beer tax funding, the balance for the payment for the service dog will be received through this grant, as well as the purchase of law enforcement caliber 37mm tear gas launcher equipment. In response to Commissioner Millburn’s inquiry, Chief Deputy Fielding described the equipment and said although it is not used often, it happened to be used in Layton less than an hour ago. Commissioner Petroff said he thinks the use of this equipment is an opportunity to save lives, not take lives. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. The total receivable contract amount is \$7,500.00. The contract period is October 1, 2014 through March 31, 2015. The contract amount includes the following budget change:

LINE ITEM CHANGES

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
(X)	()	Equipment	10-4230-690	\$ 850
(X)	()	Operating Supplies	10-4230-610	\$ 2,650
(X)	()	Equipment	10-4210-740	\$ 10,000
(X)	()	Sheriff D.U.I.	10-3360-000	\$ 6,000
(X)	()	Block Grant	10-3322-000	\$ 7,500

CAPITAL EXPENDITURE CHANGES

ACCOUNT NUMBER:

	<u>Items</u>		<u>Dollar Amount</u>
Items Budgeted	K-9	10-4210-740	\$10,000
	Multi-Launcher	10-4230-690	\$ 850

Commissioner Petroff made a motion to approve the proposed budget change. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-325 with Jon Hansen as building inspector and plans examiner

Barry Burton, Davis County Planning Director, presented agreement #2014-325 with Jon Hansen to contract as a building inspector and plans examiner for unincorporated Davis County. Mr. Hansen has been working with an existing contractor with the County, but is going out on his own. Barry indicated he is an excellent building inspector and plans examiner and would like to continue contracting with him. Commissioner Millburn inquired about continued use of the existing contractor. Barry confirmed the County will continue to use them as well. The contract amount is 80% of building permit fees. The contract period is indefinite. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Motion to declare part of Tax ID 02-104-0100 in Centerville as surplus property #2014-326

Tony Thompson, Davis County Planning Office-Property Manager, requested a motion to declare part of Tax ID 02-104-0100 in Centerville as surplus property #2014-326 and authorize the notice of sale to be published and posted. The property is located at approximately 641 East 200 South. The Properties Committee declared the value of Parcel B to be \$375,000.00. The value of Parcel A is calculated to be \$12,177.00. The notice of sale will be published in the newspaper and posted on the County website. Commissioner Millburn made a motion to declare part of Tax ID 02-104-0100 as surplus property at the prices listed and authorize the notice of sale to be published and posted. Commissioner Petroff seconded the

motion. All voted aye.

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax
Register

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflects 114 corrections, 138 appeals recommended for approval, and 12 are recommended to be dismissed or denied. They are still inputting the last of the appeals and estimate a total of 3500 appeals. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

Report on
The County
Seat television
program by
Chad Booth,
executive
producer

Chad Booth, executive producer of The County Seat, attended the meeting to report on the progress and topics of the program. Commissioner Millburn described The County Seat as a television program that delves into issues important to counties throughout the state. It airs Sunday mornings at 8:30 on Channel 4. He said it provides viewers the opportunity to understand the inner workings of counties and associated issues. This year, Davis County is participating in the program and has benefitted by highlighting the County's tourism and entertainment aspects through a series of commercials. Mr. Booth commented The County Seat is in its 4th season and has received 5 Telly Awards. This year, The County Seat received recognition for its series on the national park closures and an episode on veterans and veterans services taking place in Utah County. He said since its beginning, the program has covered issues from wild horses on public lands to centrally assessed taxes; federal vs county legal jurisdiction; transportation along the Wasatch Front; and in the planning stages is an episode on Envision Utah. The program has covered various elected positions, highlighted clerks and featured a panel of commissioners, including Commissioner Millburn, to discuss their responsibilities. Mr. Booth invited the commissioners to share feature topics they would like to see on the program. Commissioner Downs suggested public land issues be covered and commented Davis County's, as well as Utah's tourism opportunities could be highlighted in commercials. It would be interesting to promote tourism because of Utah's diverse areas of the state. Commissioner Petroff would like to see programs featuring the responsibilities of county attorneys and courts, especially considering the heavy workload involved. He also thinks the health departments, considering the wide variety of people they work with, would be of interest. Commissioner Millburn agreed and also suggested coverage of elections departments and various modes of voting, i.e., vote by mail. He said every department will have a unique story that somehow impacts the lives of citizens; namely, county tax administration offices, health departments, aging services, and facilities. Commissioner Millburn said mental health and substance abuse are issues that vary across the state and can be addressed specific to each county. Commissioner Downs said active transportation and working in concert with the Utah Department of Transportation and Utah Transit Authority are important issues. She said Utah has gone from the 31st most bike friendly state to #8 very rapidly and suggested highlighting trails and the bike tour of Utah. Commissioner Petroff said working with cities on a day-to-day basis is a big deal, although there has been an episode featuring interlocal agreements. In addition to the Sunday morning broadcast, The County Seat is rebroadcast through Comcast, Sentracorp, Carbon Emery television and Strata in the Uintah Basin, and is available online at www.thecountyseat.tv. Mr. Booth said the program has been a great reference source for candidates running for office.

Commissioner Millburn made a motion to approve the Personnel Register. Commissioner Petroff seconded the motion. All voted aye.

Minutes

Minutes of Davis County Commission Meetings held September 9 and 16, 2014 were approved by a

Check
Registers

motion by Commission Millburn. Commissioner Petroff seconded the motion. All voted aye.

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved by a motion from Commissioner Millburn. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

No Commissioner comments.

No public comment.

Meeting adjourned.

Clerk/Auditor

Chair